



Columbia Community Foundation ♦ P.O. Box 567 ♦ Columbia Station, Ohio 44028
 Phone: 440-236-8000 ♦ Fax: 440-236-5287 ♦ info@columbiacommunityfoundation.org
 www.columbiacommunityfoundation.org
 Registered 501(c)(3) Non-Profit Public Charity

2011 Community Corner Beautification Project
In-Kind Product or Service Donation Form

In order for the foundation to properly maintain its 501(c)(3) non-profit public charity status with the IRS, the below form must be completed, signed, dated, and returned to the foundation in order to track all in-kind donations received. This form and the donated item(s) must be received by the foundation no later than Monday, December 9, 2011. The IRS requires the foundation to send you a donation receipt for your tax records after this form has been received.

Donor Full Name: _____

Business Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____ **Email:** _____

Description of product(s) or service(s) being donated:

Equipment: _____ **Value of donation:** \$ _____

Material: _____ **Value of donation:** \$ _____

Labor: _____ **Value of donation:** \$ _____

Trucking: _____ **Value of donation:** \$ _____

Other: _____ **Value of donation:** \$ _____

Total Value of all donations: \$ _____

_____ I/We wish to be listed as Anonymous in foundation publications and press releases

The Columbia Community Foundation would like to thank you for your donation. We greatly appreciate your generosity.

Donor's Signature: _____ **Date:** _____

Foundation Representative: _____ **Date:** _____

Please mail or fax this completed form to:

Columbia Community Foundation; Attn: Community Corner Beautification Project; P.O. Box 567; Columbia Station, OH 44028
 440-236-5287 (fax)

Tax ID #26-1095804 -- Registered 501(c)(3) Non-Profit Public Charity -- Contributions are tax deductible to the fullest extent of the law so please consult your professional tax advisor for proper deductibility.

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